

To
The Authority
SKEM Driving Academy Sdn Bhd
Batu 11, Jalan Gombak 53100
Kuala Lumpur, Malaysia

Subject: Application for training fees refund

Sir,

With due respect, I would like to mention that this is **MD SHAHED HOSSAIN** bearing **NO. K.P. EJ0447741BGD LLN**. As an expat, I've completed full payment for **Manual Car Driving License** including **Transportation**. Please find the respective documents in attachment.

Since **January 24, 2022** I'm seeking for the nearest schedule (February, March or April of 2022) with your authorized person. But **SKEM** informed me that all the schedule already booked up to August, September even till to November 2022.

For your kind attention, I would like to inform you that due to official urgency I need to join office regularly as soon as possible. The public transportations are costly by measure of time and money. So, I can't wait for a long queue as well. Anyway, it would be best support for me:

1. *Either arrange a schedule for me by this **March or April of 2022***
2. *or appoint a private trainer for me in this **March 2022** & adjust the fees*
3. *or help me by refund the training fees to arrange a private trainer myself*

By the context as above **SKEM** authority unable to take any initiative. For this reason, I need to arrange a private trainer. Also, I think it's my right to claim full refund to arrange a private trainer.

In this situation would you please kind enough to refund the training fees to appoint a private trainer and help me to getting PDL as soon as possible without any difficulties.

Best Regards

MD SHAHED HOSSAIN
WhatsApp: 0601117606778
NO. K.P. EJ0447741BGD LLN
NO. SIRI: M770030

Date: February 26, 2022